

29 August 1973

PROBLEM: Lack of Consistent Statement of Agency Philosophy  
Regarding Information Management.

If such a statement were available, operating officials  
could attempt to manage resources and programs in concert  
with that philosophy.

SYMPTOMS: 1) Parallel and uncoordinated efforts  
2) Lack of sufficient analysis of information needs  
3) Lack of adequate problem definition  
4) Lack of general solutions for similar problems  
5) Lack of focal point for guidance prior to  
initiating procedure, system, study, etc.  
6) Unnecessary duplication of effort and material

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